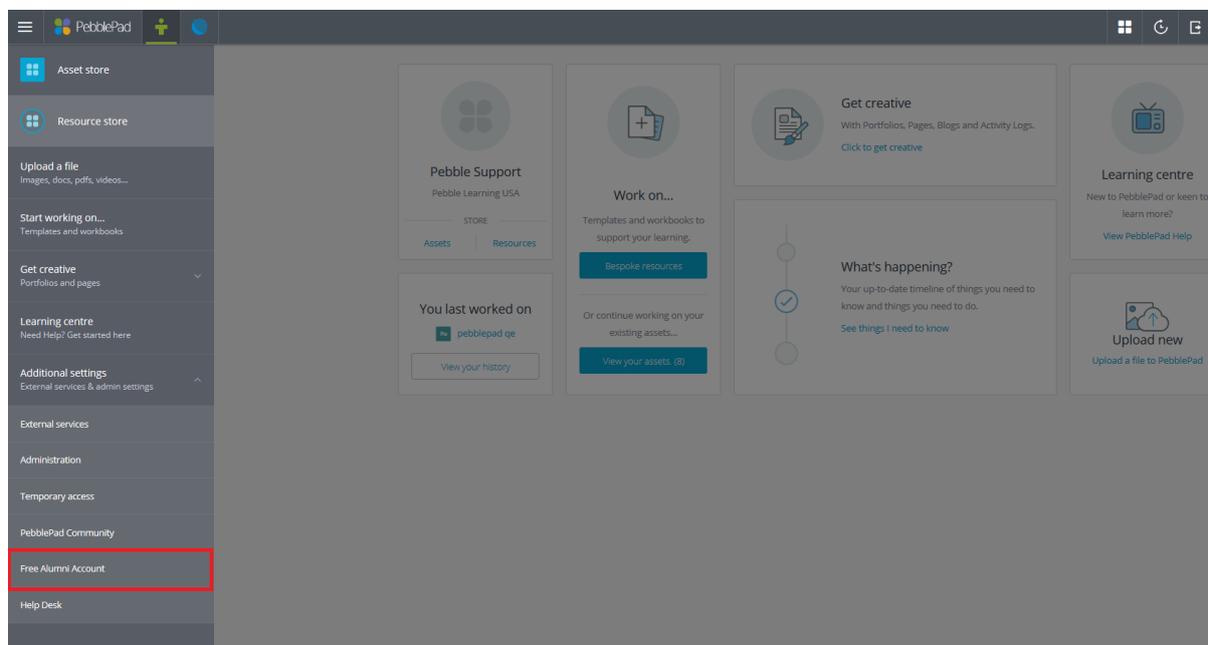


Activating a Free Alumni Account

If you have been using PebblePad at your university and are about to leave, you are entitled to a free PebblePad account. You will be able to take your assets with you and continue to use PebblePad to support your personal learning and professional development as you move on to the next stage of your career.

Creating your free Alumni Account

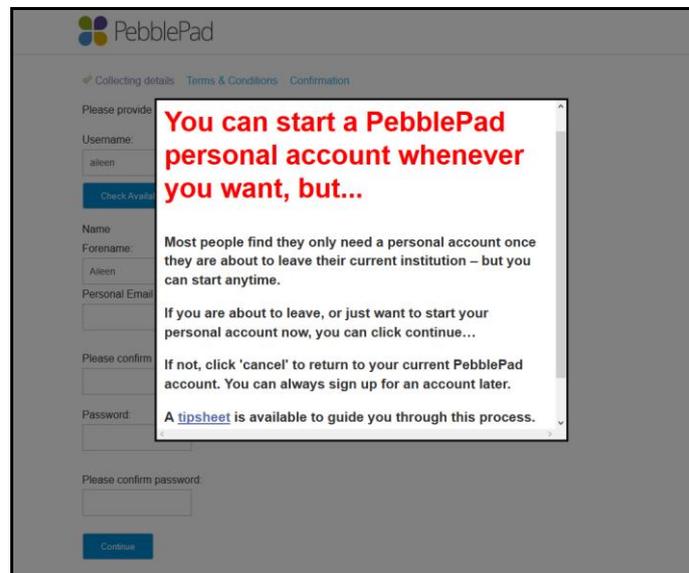
To create an alumni account log into your PebblePad account and select the 'Free Alumni Account' option, under the 'Additional settings' section of the main burger Menu.



Note: Assets shared by other users at your university will not be available in the alumni account unless you copy the shared assets into your asset store before creating the alumni account. You will not be able to copy shared assets unless you have been granted copy permission by the sharer.

You will be redirected to the following pop-up window where you can 'Continue' to the account creation page or 'Cancel' to return to your PebblePad account.

Click to 'Continue'

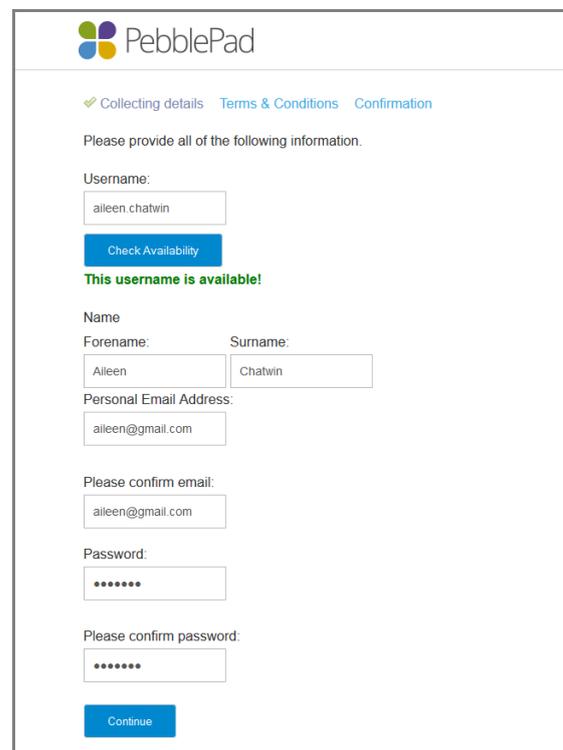


The screenshot shows the PebblePad sign-up form with a modal dialog box overlaid. The dialog box has a red header: "You can start a PebblePad personal account whenever you want, but...". The main text in the dialog reads: "Most people find they only need a personal account once they are about to leave their current institution – but you can start anytime. If you are about to leave, or just want to start your personal account now, you can click continue... If not, click 'cancel' to return to your current PebblePad account. You can always sign up for an account later. A [tipsheet](#) is available to guide you through this process." The background form is partially visible, showing fields for Username (filled with 'alisen'), Name (Forename: 'Alisen', Surname: 'Chatwin'), Personal Email (filled with 'alisen@gmail.com'), Password, and Confirm Password. A 'Continue' button is at the bottom.

The 'Collecting details' page is for you to provide details for your alumni account. Since you already use PebblePad, the sign-up form will be pre-populated with your name and email address, you can make changes to this information if you wish to.

Note: Please use a personal email address instead of your university email address as you will lose access to this when you leave your university. All PebblePad notifications will be sent to the email address you enter on this page.

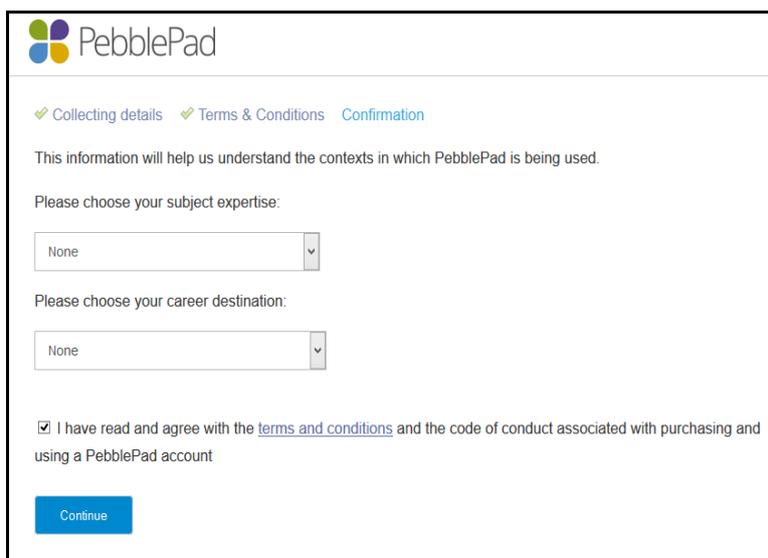
When you have completed all the fields, click to 'Continue'.



The screenshot shows the PebblePad sign-up form with a success message. The form fields are: Username (filled with 'alisen.chatwin'), Name (Forename: 'Alisen', Surname: 'Chatwin'), Personal Email Address (filled with 'alisen@gmail.com'), Please confirm email (filled with 'alisen@gmail.com'), Password (filled with '*****'), and Please confirm password (filled with '*****'). A green message below the username field says: "This username is available!". A 'Continue' button is at the bottom.

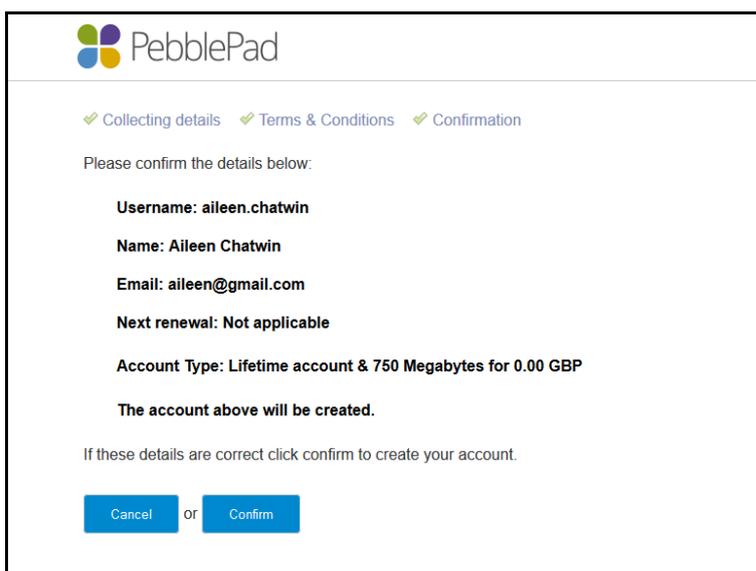
The next page will ask you questions about the subject area you specialise in. These fields are not mandatory but the information you provide would help us in understanding the contexts in which PebblePad is being used.

Once you have agreed with the terms and conditions of using PebblePad, click 'Continue' to go to the confirmation screen.



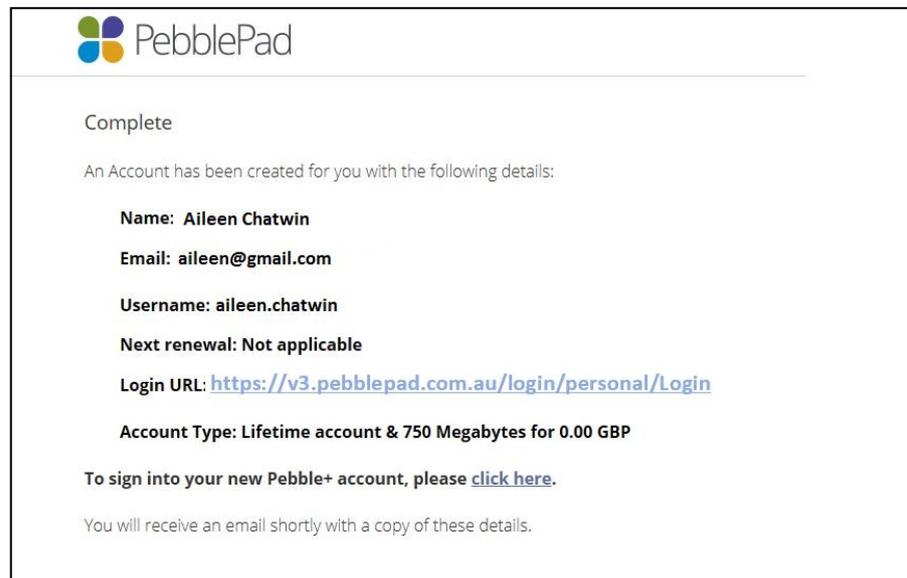
The screenshot shows the PebblePad Confirmation screen. At the top left is the PebblePad logo. Below it, there are three navigation links: 'Collecting details' (with a green checkmark), 'Terms & Conditions' (with a green checkmark), and 'Confirmation' (highlighted in blue). The main text reads: 'This information will help us understand the contexts in which PebblePad is being used.' Below this, there are two sections: 'Please choose your subject expertise:' with a dropdown menu showing 'None', and 'Please choose your career destination:' with a dropdown menu showing 'None'. At the bottom, there is a checked checkbox with the text: 'I have read and agree with the [terms and conditions](#) and the code of conduct associated with purchasing and using a PebblePad account'. A blue 'Continue' button is located at the bottom left.

The confirmation screen will display your account details, check that your account information is correct and click the 'Confirm' button to create your alumni account.



The screenshot shows the PebblePad Confirmation screen with account details. At the top left is the PebblePad logo. Below it, there are three navigation links: 'Collecting details' (with a green checkmark), 'Terms & Conditions' (with a green checkmark), and 'Confirmation' (with a green checkmark). The main text reads: 'Please confirm the details below:'. Below this, there are several lines of account details: 'Username: aileen.chatwin', 'Name: Aileen Chatwin', 'Email: aileen@gmail.com', 'Next renewal: Not applicable', and 'Account Type: Lifetime account & 750 Megabytes for 0.00 GBP'. Below these details, it says: 'The account above will be created.' At the bottom, there is a line of text: 'If these details are correct click confirm to create your account.' Below this, there are two blue buttons: 'Cancel' and 'Confirm', separated by the word 'or'.

The final screen will display a summary of your account information and a Login URL to take you directly to the login page for your new alumni account. You will also receive an email to confirm the account creation.



Note: Please bookmark the login URL for the region you are located in or save it as a favourite in your browser:

UK: <https://v3.pebblepad.co.uk/login/personal/Login>

Australasia: <https://v3.pebblepad.com.au/login/personal/Login>

USA: <https://pebblepad.com/login/personal/Login>

Canada: <https://app.pebblepad.ca/login/personal/Login>

You will only be able to login to your alumni account using this URL. The login credentials for your alumni account will not be recognised if you attempt to login via the URL you use to log into your university PebblePad account.

Log into your alumni account and open the asset store. You will see an additional store on the top right hand side with your institution name on the tab. Assets you create in your new alumni account will appear under the 'Assets' tab and existing assets that were created in your university account will appear under the institutional tab.

The screenshot displays the PebblePad interface. At the top, there is a dark navigation bar with the PebblePad logo and several icons. Below this is a light blue header area with three tabs: 'ASSETS' (highlighted with a red box), 'RESOURCES', and 'DELETED'. To the right of these tabs is a dropdown menu showing 'UNIVERSITY OF SYDNEY' (also highlighted with a red box). Below the header is a search bar with the text 'Keyword search' and a blue 'Search' button. Underneath the search bar is a section for sorting, with a dropdown menu set to 'ORDER BY MODIFIED DATE (NEWEST FIRST)'. The main content area lists three assets:

- NURS 5081 2016 Practice Development Por...**
Modified by Alison Poot at 20:39 on 14-Mar-2016
- Word doc**
Modified by Alison Poot at 15:39 on 14-Mar-2016
- Testing share post**
Modified by Alison Poot at 15:19 on 17-Jun-2014

Each asset entry includes a small icon (Wb, Word doc, P) and an information icon (i). At the bottom right of the asset list, there is a blue 'Help' button with a question mark icon.